



Vendor Regulations and Release 2017

The Unionville Festival, the City of Markham and York Region are cooperating to ensure the safety and enjoyment of all vendors and our patrons. We want your time at the festival to be profitable and so we want you know what you are responsible for in advance. Various inspectors will be present at the festival. They will not be handing out tickets or imposing fines, but they may require the remediation or shut down of any unsafe equipment. Please read the following carefully.

Release for All Vendors:

By registering to participate in the Unionville Festival, you agree as follows:

- ➔ The festival is held rain or shine. There can be no refund of registration fees due to weather.
- ➔ You shall operate a vendor booth at the location(s) assigned by the Unionville Festival on **Saturday June 3rd, 2017 from 9:00 am to 5:00 pm and/or on Sunday June 4, 2017 from 11:00 am to 5:00 pm.**
- ➔ Booths must be completely dismantled and **removed from the street before 6:00 pm on both days.** Times may be subject to change by the Unionville Festival.
- ➔ You shall be responsible for the behaviour of your staff and shall at all times maintain a reasonable standard of conduct. Such standard is to be determined at the absolute discretion of the Unionville Festival. Any deviation of such standard will be subject to ejection at the sole discretion of the Unionville Festival.
- ➔ You agree to release the Unionville Festival, its directors, members, agents and the City of Markham from all claims and demands whatsoever which you, or any of your employees, agents or servants or heirs, executors, administrators or assigns, or any of them hereafter, can, shall, or may have for or by reasons of any cause, matter or thing whatsoever, as a result of our having participated in the Unionville Festival 2015.
- ➔ You agree to indemnify and save harmless the Unionville Festival, its directors, members and agents, successors and assigns, from all matters of action, suits, debts, dues, accounts, bonds, covenants, contracts and claims, and demands whatsoever and howsoever caused.

- ➔ You agree to abide by the reasonable rules and regulations and criteria determined by the Unionville Festival and the York Region Public Health Department and other regulatory agencies, as required by the City of Markham or the Unionville Festival. The Unionville Festival and its members and directors assume no responsibility or liability for any loss or damage or injuries occurring or suffered as a result of your operation. The Unionville Festival and its members and directors assume no liability or responsibility for financial loss. The Unionville Festival reserves the right to rescind this agreement.
- ➔ That this agreement is non-assignable without the express prior written consent of the Unionville Festival.
- ➔ You shall take responsibility for the appropriate disposal of all discarded materials. Public garbage bins are **NOT** for vendor use

Electrical Safety Regulations for All Vendors:

An Electrical Safety Authority inspector will be on site during the festival. If you are using any generators they must meet approved standards (e.g. CSA, ULC) and have an appropriate sticker. Extension cords should be in good working condition and only a limited number should be attached together. Extension cords should also be covered to avoid trip hazards. More detailed regulations can be found at:

<http://www.esasafe.com/business/carnivals/-/travelling-shows>

Regulations for All Food Vendors:

Insurance: Vendors must carry at least \$2 million in liability insurance naming the City of Markham as a co-insured.

Insurance can be purchased through the following brokers:

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| Jardine Lloyd Thompson Canada Inc | (416) 848-8930 | pmhuk@jltcanada.com |
| PAL Insurance Brokers | 1-800-265-8098 | ksmith@palcanada.com |

Copies of all insurance certificates must be sent to the Festival no later than May 19. (Send to: vendors@unionvillefestival.com.) We will collect all certificates and then forward them to the City of Markham as required by City regulations.

City regulations also require each vendor to display their insurance certificate at their booth.

Health: Vendors must submit a Vendor Application Event Form to York Region Community and Health Services at least 10 days before the Festival. An application form can be found at www.york.ca. You can contact York Region Community and Health Services at 1 800 361 5653 or at HC@york.ca.

Health inspectors will be on site during the festival. *York Region and City of Markham regulations require that the Health Permit be displayed at each booth along with the insurance certificate described above.*

Fire Safety: The Markham Fire Department will be in site during the festival. Each vendor must have an appropriate fire extinguisher, if cooking. Be sure to keep flammable materials well away from barbeques and other cooking equipment. Cooking equipment should **not** be set up under canopies.

Propane and Other Cooking Fuels: When cooking food using commercial grade propane, vendors must have proof of their Record of Training (ROT). Cooking equipment must be certified by a recognized authority such as CSA, CGA, UL, Warnok Hersey or CE and have a rating plate with the appropriate certification mark. The appliance must also have the manufacturer's name, BTU input, type of gas, serial and model number. Contact the Technical Standards and Safety Authority (TSSA) Customer Service at [1-877-682-8772](tel:1-877-682-8772) or fuels_technical_services@tssa.org for more information.

Food Truck Certification: All food trucks must have been certified at the time of manufacture and must display the appropriate sticker. Certifications by a range of agencies are valid and these can be determined through the Electrical Safety Authority (www.esasafe.com).

Zero Waste: Polystyrene (foam) plastic products for food or beverages are prohibited. Single-use serviceware, plates, bowls, stir sticks and straws must be recyclable and/or compostable.

Paper products, such as coffee cups and plates, should contain post consumer fiber and be recyclable or compostable. Biodegradable paper cups made of corn and 100% recycled unbleached compostable napkins are preferred.

Napkin dispensers are preferred over piles of loose napkins. Drinking water in pitchers is preferred over single serve plastic bottles.

Condiments such as tea bags, sugar, milk, cream, mustard, ketchup, relish or jam in single-serve non-recyclable packets are prohibited.