



## **Vendor Regulations and Release**

The Unionville Festival, the City of Markham and York Region are cooperating to ensure the safety and enjoyment of all vendors and our patrons. We want your time at the festival to be profitable and so we want you to know what you are responsible for in advance. Various inspectors will be present at the festival. They will not be handing out tickets or imposing fines, but they may require the remediation or shut down of any unsafe equipment. Please read the following carefully.

### **Release for All Vendors:**

By registering to participate in the Unionville Festival, you agree as follows: The festival is held rain or shine. There can be no refund of registration fees due to weather.

You shall operate a vendor booth at the location(s) assigned by the Unionville Festival on Saturday from 9:00 am to 5:00 pm and / or on Sunday from 11:00 am to 5:00pm.

Booths must be completely dismantled and removed no later than 6:00 pm on both days. Times may be subject to change without prior notice by the Unionville Festival.

You shall be responsible for the behaviour of your staff and shall at all times maintain a reasonable standard of conduct. Such standard is to be determined at the absolute discretion of the Unionville Festival. Any deviation from such standard will be subject to ejection at the sole discretion of the Unionville Festival.

You agree to release the Unionville Festival, its directors, members, agents and the City of Markham from all claims and demands whatsoever which you, or any of your employees, agents or servants or heirs, executors, administrators or assigns, or any of them hereafter, can, shall, or may have for or by reasons of any cause, matter or thing whatsoever, as a result of our having participated in the Unionville Festival.

You agree to indemnify and save harmless the Unionville Festival, its directors, members and agents, successors and assigns, from all matters of action, suits, debts, dues, accounts, bonds, covenants, contracts and claims, and demands whatsoever and howsoever caused.

You agree to abide by the reasonable rules and regulations and criteria determined by the Unionville Festival and the York Region Public Health Department and other regulatory agencies, as required by the City of Markham or the Unionville Festival.

The Unionville Festival and its members and directors assume no responsibility or liability for any loss or damage or injuries occurring or suffered as a result of your operation.

The Unionville Festival and its members and directors assume no liability or responsibility for financial loss. The Unionville Festival reserves the right to rescind this agreement.

This agreement is non-assignable by you without the express prior written consent of the Unionville Festival.

You shall take responsibility for the appropriate disposal of all discarded materials. Public garbage bins are NOT for vendor use.

### **Electrical Regulations for All Vendors:**

No electrical hook-ups are available for vendors.

**Only silent generators are permitted.** The Unionville Festival reserves the right to shut down any generator at its sole discretion.

An Electrical Safety Authority inspector will be on site during the festival. If you are using any generators they must meet approved standards (e.g. CSA, ULC) and have an appropriate sticker.

Extension cords should be in good working condition and only a limited number should be attached together.

Extension cords should be covered to avoid trip hazards.

For more detailed ESA Safety regulations: [Click Here](#)

### **Tents and Canopies**

To prevent injury to you or to passersby in windy conditions, all canopies and tents must be secured by sufficient weights. A 10' x 10' tent or canopy should be held down with a 20kg (50lb) weight at each corner.

## **Regulations for All FOOD Vendors**

(Including Craft and Non-profit Vendors selling food):

### **Insurance:**

Food vendors must carry at least \$2 million in liability insurance naming the City of Markham as a co-insured.

Insurance can be purchased through the following brokers:

Jardine Lloyd Thompson Canada Inc. (416) 848-8930

PAL Insurance Brokers 1-800-265-8098

Copies of all insurance certificates must be sent to the Festival no later than May 15.

(Send to: [vendors@unionvillefestival.com](mailto:vendors@unionvillefestival.com))

We will collect all certificates and then forward them to the City of Markham as required by City regulations.

City regulations also require each food vendor to display their insurance certificate at their booth.

### **Health:**

Vendors must submit a [York Region Vendor Application Event Form](#) to York Region Community and Health Services at least 10 days before the Festival.

Please email the form directly to [health.inspectors@york.ca](mailto:health.inspectors@york.ca) . You can contact York Region Community and Health Services at 1 800 361 5653 or at [HC@york.ca](mailto:HC@york.ca) .

Health inspectors will be on site during the festival. York Region and City of Markham regulations require that the Health Permit be displayed at each booth along with the insurance certificate described above.

Please also refer to the York Region Public Health document.

Click here. [York Region Food Safety Guidelines](#)

### **Fire Safety:**

The Markham Fire Department will be in site conducting inspections during the festival.

Each vendor must have an appropriate fire extinguisher, if cooking.

Be sure to keep flammable materials well away from barbeques and other cooking equipment.

Cooking equipment should not be set up under canopies.

### **Propane and Other Cooking Fuels:**

When cooking food using commercial grade propane, vendors must have proof of their Record of Training (ROT).

Cooking equipment must be certified by a recognized authority such as CSA, CGA, UL, Warnok Hersey or CE and have a rating plate with the appropriate certification mark. The appliance must also have the manufacturer's name, BTU input, type of gas, serial and model number.

Contact the Technical Standards and Safety Authority (TSSA) Customer Service at 1-877-682-8772 or [fuels\\_technical\\_services@tssa.org](mailto:fuels_technical_services@tssa.org) for more information.

Please also refer to [TSSA Regulations here](#).

### **Food Truck Certification:**

All food trucks, trailers and the like must be certified.

[Please refer to the TSSA Regulations for Food Trucks here.](#)

### **Vendor Waste Disposal:**

Grease, oil, and grey water must be collected in appropriate containers and removed from the site by the vendor. Nothing is to be disposed into the catch basins (manholes) or in City waste bins.

All other waste generated by vendors should also be removed from the site by the vendor. City waste bins may not be used by vendors.

### **Customer Waste:**

Polystyrene (foam) plastic products for food or beverages are prohibited.

Single-use service ware, plates, bowls, stir sticks and straws must be recyclable and/or compostable.

Paper products, such as coffee cups and plates, should contain postconsumer fibre and be recyclable or compostable. Biodegradable paper cups made of corn and 100% recycled unbleached compostable napkins are preferred.

Napkin dispensers are preferred over piles of loose napkins.

Drinking water in pitchers is preferred over single serve plastic bottles. Condiments such as tea bags, sugar, milk, cream, mustard, ketchup, relish or jam in single-serve non-recyclable packets are prohibited.